

# IMAGE & VIDEO GUIDELINES

## **Images (Overview)**

This is an image based journal. Include at least one (maximum of three) high quality image with a short, 400 word maximum, article explaining the context of the image.

Submit each illustration as a separate file.

Suitable images include clinical photos, EKGs, ultrasound images and clips, and plain x-ray images. Short video clips can be included (see video data section below).

**Please be certain that your images do not contain any patient identifiers including, but not limited to, a visible face, tattoo(s), or patient name.**

### **Informed consent and patient details**

Studies on patients or volunteers require ethics committee approval and informed consent, which should be documented in the paper. Appropriate consents, permissions and releases must be obtained where an author wishes to include case details or other personal information or images of patients and any other individuals in an Elsevier publication. Written consents must be retained by the author and copies of the consents or evidence that such consents have been obtained must be provided to Elsevier on request. For more information, please review the *Elsevier Policy on the Use of Images or Personal Information of Patients or other Individuals*, <http://www.elsevier.com/patient-consent-policy>. Unless you have written permission from the patient (or, where applicable, the next of kin), the personal details of any patient included in any part of the article and in any supplementary materials (including all illustrations and videos) must be removed before submission.

## **Formats**

- If your electronic artwork is created in a Microsoft Office application (Word, PowerPoint, Excel) then please supply 'as is' in the native document format.
- Regardless of the application used other than Microsoft Office, when your electronic artwork is finalized, please 'Save as' or convert the images to one of the following formats (note the resolution requirements for line drawings, halftones, and line/halftone combinations given below):
  - EPS (or PDF): Vector drawings, embed all used fonts.
  - TIFF (or JPEG): Color or grayscale photographs (halftones), keep to a minimum of 300 dpi.

- TIFF (or JPEG): Bitmapped (pure black & white pixels) line drawings, keep to a minimum of 1000 dpi.
- TIFF (or JPEG): Combinations bitmapped line/half-tone (color or grayscale), keep to a minimum of 500 dpi.
- Please make sure that artwork files are in an acceptable format (TIFF (or JPEG), EPS (or PDF) or MS Office files) and with the correct resolution.
- Use a logical naming convention for your artwork files.
- Number the illustrations according to their sequence in the text if uploading more than one figure.

**Please do not:**

- Imbed copies of image into the article
- Supply files that are optimized for screen use (e.g., GIF, BMP, PICT, WPG); these typically have a low number of pixels and limited set of colors;
- Supply files that are too low in resolution;
- Submit graphics that are disproportionately large for the content.

**Figure/Video Captions (Optional)**

- If needed, each illustration may include a caption.
- Supply captions separately, not attached to the figure.
- A caption should comprise a brief title (**not** on the figure itself) and a description of the illustration.
- Keep text in the illustrations themselves to a minimum but explain all symbols and abbreviations used.

**VIDEOS**

- In order to ensure that your video is directly usable, please provide the files in one of our recommended file formats with a preferred maximum size of 50 MB.
- Number the videos according to their sequence in the text if uploading more than one video.

**FOR ADDITIONAL INFORMATION**

- For further information on the preparation of electronic artwork, please see <http://www.elsevier.com/artworkinstructions>.